

Interview Script

Project #2:

User interview #1.

Preparation:

We will be interviewing members of the Mullins family in preparation for their upcoming 2018 Family Reunion. The goal will be to create an internet site for family members to visit and connect. We will be recording the session and taking notes with pen and paper. There will be between ten and fifteen questions to ask during the interview.

Introductions:

Introduce myself and others to the family members. Give a brief outline of the meeting agenda and the goals. The meeting will consist of a question and answer session, followed by clarifications of any issues encountered. The goal will be to build a quality internet site that meets or exceeds the family's expectations.

Interview Questions:

1. what is the purpose of this event?
2. when and where is the reunion?
3. what will the reunion contain (breakfast, lunch, supper, group fun, games)?
4. are there any costs associated with attending the reunion? how would the attendees pay costs?
5. would you like to include some family activities available in the area?
6. how many people will be attending? Do you need a place to have people register for the event?
7. what transportation arrangements need to be made if arriving by train (or airplane)? (possibly an interactive map)
8. what type of interaction would you like to have on the site?
9. what information about family member would you like to include?
10. do you have photographs you would like to include? would you like a photo gallery (slide show or flat pictures)?
11. would you like to include a little history about the family (members)?
12. would you like to include weather information at the time of the event?

13. what types of social media should be included?

Conclusion:

Are there any other details would you like to include? Thank all participates for their time and conclude the session.